



## INVITATION TO TENDER – FAIRSTEAD HOUSE

Norfolk Supporting People are seeking to purchase a new strategically important service for 7 young people (aged 16 - 24) in King's Lynn and invites tenders from organisations with the capacity, skills and experience to deliver this service.

Supporting People is the regulatory and funding programme for supported and sheltered housing. The programme is overseen by the Department of Communities and Local Government (CLG) but is managed locally by individual administering authorities such as Norfolk County Council, to meet the housing related support needs of the people that live within that community.

The service will be based in a refurbished house and precedes the planned development of a purpose built hostel for young people in the area. There are seven units at the property with shared facilities. The building also provides office space for the service provider including a staff bedroom and bathroom. The support provider will be required to provide Supporting People eligible activities in accordance with the needs and wishes of each individual service user.

The service will play an essential role in meeting the accommodation and support needs of young people who would otherwise be homeless or housed in inappropriate accommodation. The expected length of stay at the project for tenants will be variable but in all cases less than two years.

The successful organisation will be required to undertake this support in accordance with CLG guidance and best practice. A Procurement Panel comprising key stakeholders will consider written submissions. In the event of more than one tender being submitted short-listed agencies may be invited to give a presentation week commencing 3 August 2009. It is intended that the contract will be awarded by 7 August 2009.

It is planned that the service will be operational as soon as possible.

Tender packs will be available from Friday 12 June 2009 and the closing date for submissions is 2.00pm Friday 24 July 2008. Potential applicants are encouraged to contact Sera Hall to discuss this tender prior to the 12 June if desired.

**To receive tender packs for this service please contact:**  
Supporting People Team, Norfolk County Council, Vantage House,  
Fisher's Lane, Norwich NR2 1ET. **Telephone:** 01603 729243  
**Email:** [supportingpeople@norfolk.gov.uk](mailto:supportingpeople@norfolk.gov.uk)

